I. PROGRAM DESCRIPTION

The UCF Humanitarian Award is presented to recognize demonstrated commitment in improving access to quality urologic health care in underserved populations. The award will be given to an individual who has made significant and outstanding contributions to humanitarian urologic efforts in improving patient care. Consideration may be given to the nature and scope of contributions, frequency and duration of involvement, positive changes/results to communities/facilities/programs, contributions toward sustainability in impoverished areas either within or outside of the United States.

II. PROGRAM OVERVIEW

A. TIMELINE

Nominations Open: September 1, 2020
Nominations Deadline: October 31, 2020
Nominations Review: November 2020
Awards Notification: December 2020
Award Presentation: May 2021
B. ELIGIBILITY INFORMATION

- **Area of Humanitarian Work**
  - The award may be presented to an individual who may or may not be an AUA member.
  - Humanitarian work must within the domain of urologic health care.
  - Nominees may submit for contributions made within the U.S. or internationally.

- **Nominees**
  - Peer or self-nominations are permitted
  - Nominees may receive more than one nomination
  - Nominees are eligible for one year
  - UCF encourages diversity among nominees (e.g., racial/ethnic, gender, practice type, domestic/international)

- **Nominators**
  - Nominators do not need to be AUA Members
  - All nominators are sent an email notifying them of the winner and encouraging them to reapply next year if their nominee is not selected.

- **Exclusions/Restrictions**
  - To reduce perceived conflicts, no current or incoming member of the AUA Board, UCF Board or the Foundation’s Awards Committee may be considered for this award during their term of service. These individuals will be eligible once their terms have concluded.
  - Posthumous nominations are not accepted.

C. AWARD BENEFITS

Recipients of the UCF Humanitarian Award will receive a plaque presented by the UCF President at the May 2021 AUA Annual Meeting plenary session. Flight for one individual or a company representative (up to $500) as well as a $1,000 honorarium. Note: In lieu of the honorarium, the amount may be donated by UCF to a charity, in which case UCF will take recipient's suggested charity under consideration.

III. PREPARATION AND SUBMISSION OF NOMINATION MATERIALS

A. ONLINE PORTAL REGISTRATION

Nominators are responsible for composing, compiling, and submitting a complete nomination via the submission system.

**Electronic Registration**: Individuals must go to the Urology Care Foundation Humanitarian Award program webpage to view all pertinent information regarding the program and must submit all documents electronically using the link provided. The materials may be uploaded to the site within the application all at once, or they can be saved as a “draft” and they may be submitted up until the due date of **October 31, 2020**.
B. ONLINE NOMINATION REQUIREMENTS

All materials must be submitted online. Step-by-step instructions for submitting nominations will be posted on the Foundation website when nominations open on September 1st. For those wishing to begin collecting information prior to submission, key nomination questions are provided below:

1. **COMMUNITY SERVED** In one sentence describe the community where volunteer work has been conducted.
   For example:
   - Underserved region with limited access to urologic care
   - Emergency or disaster response
   - Area of war or political strife

2. **FREQUENCY & DURATION** In one-two sentences describe the frequency and duration of volunteer work.
   For example:
   - Year began volunteer work
   - Year ended volunteer work (or Indicate ongoing)
   - Frequency of volunteer work (e.g., periodic, twice a year, annually, every other year)

3. **NATURE OF WORK** In one sentence describe the nature of the volunteer work:
   For example:
   - Training medical personnel
   - Advocacy efforts to improve health care
   - Infrastructure donations (buildings or medical supplies/equipment)
   - Preventative care programs (vaccinations, hygiene)

4. **NOMINATION CONTENT** Describe in one page or less why you are nominating this individual or company for the UCF Humanitarian Award. Your nomination should include:
   - Impact on community and volunteers
   - Services provided and number of patients treated
   - Project sustainability

**Attachments**

**REQUIRED**
- Letter of support - One letter of support from a Professional organization, Civic/Religious group, peers or hospital or organization served
- CV or resume
- Nominee Photo

**OPTIONAL** Supplemental Materials
- Program information: brochure [PDF] or content from an organization or project served.
- Humanitarian Work Photos: This may include the program site, volunteers and people served (limit 3) [jpeg] (Please be aware that any photos submitted as part of this process may be used for promotional purposes, and we will ask award winners’ assistance in securing any necessary permissions to post.)

**IV. CONTACT INFORMATION**

Questions related to this Program Announcement or submission requirements should be directed to the AUA Committee & Society Affairs department, which provides support for UCF and AUA awards. Assistance is available Monday through Friday from 8:30 a.m. to 5:00 p.m. Eastern time. Response times may vary depending upon the
volume of inquiries. The preferred method of communication is email to commaff@AUAnet.org. Phone calls, when necessary, can be directed to 410-689-3926.